

RECOMMENDATIONS FOR DUTIES AND FUNCTIONS OF ADVISORY COMMITTEE

Statute Describing Methods for Creating Water District Advisory Committees:

I.C. Title 42-605(6) At such meeting the water users may choose an advisory committee to be composed of members selected as may be determined at the meeting, which committee shall serve as advisors to the director and the watermaster in matters pertaining to the distribution of water within the district. The advisory committee may be authorized to carry out policies as set forth in resolutions duly adopted by the water users at the annual meeting or at a special meeting. The advisory committee may also serve as the local committee to facilitate the rental of stored water if appointed by the water resource board for such purpose under the provisions of section 42-1765, Idaho Code.

Example Guidance on Content of Resolutions:

- The Advisory committee will be comprised of representatives from all regions of the District, and from the irrigation district
- The Advisory Committee should promote participation, cooperation, and open communication within the Water District to reinforce the positions of the water users of the District.
- The Advisory Board addresses and votes on issues affecting the users of the Water District by consensus or agreement of all members in attendance
- Issues that are divisive, or for which a consensus agreement cannot be reached will be tabled and consider at a future meeting. The issue may be voted on at the next Annual, or Special Meeting, if necessary
- Advisory Committee meetings should be held periodically with the Watermaster to discuss issues of current importance to the water users. Issues to cover may include year to date expenditures/status of the water district budget, available natural flows, expected changes in flow conditions, futile calls, water delivery problems, status of flow augmentation volumes, and other mitigation issues.
 - Meetings should be held quarterly, at a minimum.
 - The meeting may be an informal meeting between the Committee and the Watermaster, or can be advertised as a public meeting. Dates and times of such periodic meetings may be set at the Annual or Special Meeting, or notice published or mailed to water users.
- Compensation should be set for Advisory Committee members by a mileage rate of at least 30¢ and/or nominal payment, such as \$20 per meeting.
- Authorize the Committee to do the following:
 - Advise and consult with the Watermaster and Director in matters related to water resources management and distribution
 - Serve as the standing resolutions committee for all meetings of the Water District.
 - Take those actions necessary to represent and protect the interests of the water users of the Water District and to authorize the expenditure of additional funds when necessary.

- Employ legal, engineering, technical and clerical services that may be deemed necessary by the Committee to fulfill its responsibility to the water users
- Make and execute such contracts and agreements as may be deemed necessary or convenient.
- Do other things as they deem to be beneficial to the water users of the District.
- Authorize the Committee to modify the budget and approve the expenditures of funds held by the Water District for the following purposes:
 - Unanticipated expenses of the Water District.
 - Necessary improvements to District facilities.
 - Public projects designed to assist in the adjudication, conservation, or more efficient distribution of water.
 - Compensation for Committee members.
- Authorize the Committee or Watermaster to negotiate with Big Lost Irrigation District Board over water distribution issues that affect impounded water within Mackay Reservoir.